



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 3/27/24

Contract/Agreement Vendor: Vector Networks, Inc. - Jeff Lalonde

Name of Vendor & Contact Person

jeff.lalonde@vazor.cloud

Vendor Email Address

Dates of Service: 7/1/24 - 6/30/25

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Chromedesk

Reason/Audience to benefit

4/15/2024

BOE Date

\$ 12,000.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Brandon Chilly

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: [Signature]

Does this Contract/Agreement utilize technology? YES NO
If yes, Technology Admin: [Signature]

Cabinet Team Member: [Signature]

Funding Source: 11/164 Fund/Project 164-2230-653-000-0000-000-050 OCAS Coding

Consent
 Action

Accept and approve the Renewal agreement between Broken Arrow Public Schools and Vector Networks, Inc. for VIZOR – Chromebook management software. Total cost to the district is \$12,000.00 and will be paid with general fund. B.Chitty

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Chuck Perry

From: Mr. Brandon Chitty

Date: 3/27/2024

Re: Vector Networks – VIZOR – Chromebook Management Software

SUBJECT

Accept and approve the Renewal agreement between Broken Arrow Public Schools and Vector Networks, Inc. for VIZOR – Chromebook management software. Total cost to the district is \$12,000.00 to be paid with general funds. B.Chitty

SUMMARY

VIZOR is a database software that has specific workflow management for K12 schools utilizing Chromebooks. This software directly affects the success of the Chromedesk operation. The software integrates with our Google Suite for Education and meets all the needs below.

1. Chrome Device SN tracking by location
2. Search function by SN
3. Search function annotated user
4. Incident tracking
5. Insurance policy tracking
6. Student/device enrollment / disenrollment
7. Parts inventory
8. Part use tracking by incident
9. Reports
 - a. Device reports by site/grade level.
 - b. Incident reports by site/grade level
 - c. Insurance use by site/grade level
 - d. Parts use to build parts PO's

FUNDING

General Funds

ENCLOSURES/ATTACHMENTS

Quote

RECOMMENDATION

Approve

Quote Date: 4/1/2024
Quote #: 20457.3
Expiration Date: 7/3/2024

Bill To:
 Broken Arrow Public Schools
 Independent School District I-3
 701 South Main St.
 Broken Arrow, OK 74012

Ship To
 Broken Arrow Public Schools
 Education Service Center
 701 S. Main Street
 Broken Arrow, OK 74012

Item	Description	Qty.	Rate	Total USD\$
VIZGB-ANR1	VIZOR Chromebook Management Annual Subscription Renewal - 1 Year	18,000	0.60	10,800.00
HOST	Cloud-Based Hosting New term: July 1, 2024 to June 30, 2025.	1	1,200.00	1,200.00
				0.00

Please accept this as our purchase authority for the products/services indicated above.

Name (please print) _____

Title _____

Signature _____

Date _____ **PO#** _____ PO will be sent the first week of July. Please **do not invoice us prior to receiving PO.**

Prices are valid for 30 days after Quote date unless otherwise stated above. Subscription includes product updates and technical support, via telephone or email, during the term of the Agreement. Subscription pricing includes: licensing, start-up package, implementation, training, and support. Sales are accepted subject to Vector's standard credit terms and conditions.

Total USD 12,000.00

Phone:	Fax:	Sales Manger
770-622-2850	770-495-6214	JL

Keigley, Nikkoli M

Subject: FW: Invoice and Subscription Agreement for VIZOR Subscription Renewal

From: Keigley, Nikkoli M
Sent: Monday, April 1, 2024 10:20 AM
To: Esther Weaver <eweaver@vector-networks.com>
Cc: Chitty, Brandon L <blchitty@baschools.org>; Jeff Lalonde <jeff.lalonde@vazor.cloud>
Subject: RE: Invoice and Subscription Agreement for VIZOR Subscription Renewal

Thank you Esther for your help. I appreciate it.

Nikkoli Keigley
Administrative Assistant to the
Deputy Superintendent,
Chief Support Services Officer, &
Executive Director of Virtual Programs and
Instructional Technology
P: 918-259-5724



From: Esther Weaver <eweaver@vector-networks.com>
Sent: Monday, April 1, 2024 9:16 AM
To: Keigley, Nikkoli M <nkeigley@baschools.org>
Cc: Chitty, Brandon L <blchitty@baschools.org>; Jeff Lalonde <jeff.lalonde@vazor.cloud>
Subject: RE: Invoice and Subscription Agreement for VIZOR Subscription Renewal

CAUTION: This email originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Nikkoli,

The updated quote is attached – changing the term to start on July 3.

- a. May I write in the PO# section Do not invoice until a PO has been received or can the wording be changed on your side to reflect our policy? The purchase order will be sent the first week of July for the contracts/agreements that have been board approved.

Yes, you can write in the PO# section as you requested. We will not invoice until the PO is received.

Please let me know if you have any other questions.

Thank you,
Esther

From: Keigley, Nikkoli M <nkeigley@baschools.org>
Sent: Friday, March 29, 2024 11:59 AM
To: Esther Weaver <eweaver@vector-networks.com>
Cc: Chitty, Brandon L <blchitty@baschools.org>; Keigley, Nikkoli M <nkeigley@baschools.org>
Subject: RE: Invoice and Subscription Agreement for VIZOR Subscription Renewal

Hi Esther,
I am needing a few things updated on the quote before I can send it to our contract committee.

1. Expiration Date: Can you change it to 7/3/24? Our new fiscal year starts on July 1st so all of our POs for the new fiscal year will be dated 7/1/2024.
2. Our Board of Education approves the terms and conditions of the agreement. We must have a PO in place before we can be invoiced per our board policy and state law.
 - a. Per your quote the signature is the purchase authority, for BAPS it is a purchase order. May I write in the PO# section Do not invoice until a PO has been received or can the wording be changed on your side to reflect our policy? The purchase order will be sent the first week of July for the contracts/agreements that have been board approved.

Thanks,

Nikkoli Keigley
Administrative Assistant to the
Deputy Superintendent,
Chief Support Services Officer, &
Executive Director of Virtual Programs and
Instructional Technology
P: 918-259-5724



From: Esther Weaver <eweaver@vector-networks.com>
Sent: Wednesday, March 27, 2024 12:03 PM
To: Chitty, Brandon L <blchitty@baschools.org>; Jeff Lalonde <jeff.lalonde@vazor.cloud>
Cc: Keigley, Nikkoli M <nkeigley@baschools.org>
Subject: RE: Invoice and Subscription Agreement for VIZOR Subscription Renewal

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Hi Brandon,

Attached are 3 quotes for the new term starting July 1, 2024. The 3 and 5-year quotes have multi-year discounts.

Please let me know if you have any questions.

Thank you,
Esther

From: Chitty, Brandon L <blchitty@baschools.org>
Sent: Wednesday, March 27, 2024 11:30 AM
To: Jeff Lalonde <jeff.lalonde@vazor.cloud>
Cc: Keigley, Nikkoli M <nkeigley@baschools.org>; Esther Weaver <eweaver@vector-networks.com>
Subject: Re: Invoice and Subscription Agreement for VIZOR Subscription Renewal

Jeff,
I hope you are doing well. Can you please send me a new quote for the next school year to start on July 1, 2024?

Executive Director of Virtual Programs and Instructional Technology
Broken Arrow Public Schools
successteam@baschools.org



Broken Arrow Public Schools is an equal opportunity educational institution.